

## CLAYDON & WHITTON PARISH COUNCIL

A meeting of Claydon & Whitton Parish Council was held in The Village Hall, Claydon on Monday 8 March 2010 at 7.30 pm.

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Present: TJ Messenger (Chairman), B Fotheringham, S Heald, D Hudson, D Mallitt, CJ Studd, J Whitehead, JRG Williams, J Field (County Councillor), M Redbond (District Councillor), and two member of the public

1. APOLOGIES

Mrs M Moore (holiday), J Rose (hospital), Mrs F Swan (meeting at RAF Wattisham) and G Wood (studying for exams). Apologies had also been received from PCSO Cat Howard (rest day).

2. MINUTES OF LAST MEETING

The minutes of the meeting held on 9 February 2010 were approved and signed.

3. MEMBERS DECLARATION OF INTEREST

None

4. RESIGNATION OF MRS CAROL LAY AND APPOINTMENT OF NEW VICE-CHAIRMAN

Mrs Carol Lay had moved out of the village and therefore had to resign as a parish councillor and vice-chairman. Mr Williams volunteered to stand as vice-chairman until May 2010 and this was unanimously agreed.

5. CORRESPONDENCE

Items of correspondence were noted.

6. PLANNING & AMENITIES REPORT

**App. No. 3073/09 – Retention of boundary fence. 59 York Crescent, Claydon**

Following the site visit on 1 February, revised plans had been received and the parish council supported the two rail fence. However, a request would be made that the larch panel be moved 3' away from the footpath.

**App. No. 3489/10 – Former Masons Cement works and adjoining Ministry of Defence Land, Gipping Road, Great Blakenham**

A slightly revised layout plan to take account of nominal changes to highway alignments within the site had been received for our information. This will result in a marginal reduction in the number of dwellings from 353 down to 350. Comments made previously will be reported to MSDC Council's Committee when they consider the proposal on 17 March.

7. FINANCE REPORT

A date of the next finance meeting would be arranged for sometime during May.

8. HIGHWAY MATTERS

The Chairman explained that a sign can be placed on the "green" stating that anyone parking there will be fined. Mr Messenger proposed that we purchase signs, this was seconded by Mr Mallitt and unanimously agreed.

9. QUESTIONS ON WRITTEN REPORTS

Police

PCSO Cat Howard's report had been circulated and a copy is appended in the minute book. PCSO Vince Whitrow introduced himself to the parish councillors and explained that he will be the point of contact for the High School.

Chairman

Copy of report appended in the minute book.

County Councillor

Copy of report appended in the minute book.

District Councillor

Copy of report appended in the minute book.

Village Hall

Copy of report appended in the minute book.

Recreation Ground

Minutes of the meeting held on 20 January 2010 had been circulated to all parish councillors and a copy appended in the minute book.

Mr Whitehead volunteered to be the parish council representative on this committee and Kevin Kitchen will be notified.

It was suggested that an informal meeting be held prior to the next Recreation Ground meeting on 24 March and the clerk will arrange this with Kevin Kitchen.

Youth Committee

Copy of report appended in the minute book.

Mr Whitehead confirmed that the next meeting would take place on 5 May 2010.

Viridor – Liaison Group Meeting

Mr Mallitt volunteered to attend the next meeting being held on 23 March 2010.

10. DATES OF MEETINGS 2010/2011

Parish council meetings for 2010/2011 will be held on the following dates:-

10 May 2010

12 July 2010

13 September 2010

8 November 2010

17 January 2011

14 March 2011

The Annual Parish Meetings will be held on 26 April 2010 at the offices of SALC.  
(Whitton Rural 7 pm / Claydon 7.30 pm)

11. CLAYDON PRE-SCHOOL

Mr Mallitt explained that there were certain reservations on the planning application. A working party had been set up to discuss the lease which would need to be drawn up in conjunction with the Recreation Ground Management Committee as this will be between Suffolk County Council and the Recreation Ground Management Committee.

12. WEBSITE

The Chairman asked all parish councillors to look at the website and come back with comments/suggestions.

13. EMAIL SUMMONS

Mr Williams proposed that the following resolution be made:-

*"Emails with an electronic signature will be satisfactory for the purpose of Schedule 12 Para (10) (b) of the Local Government Act 1972."*

This was seconded by Mr Messenger and unanimously agreed.

14. PAYMENT TO PARISH COUNCILLORS FOR LONG SERVICE  
Mr Heald explained why he thought gifts for long service should be paid for out of parish council money but the Chairman stated that legally this was not possible.
15. PARISH LIAISON MEETING  
Mr Williams volunteered to attend the next meeting being held on 24 March 2011.
16. PCT (DOCTORS SURGERY)  
The Chairman had attended a meeting of the PCT and was co-opted as representative by the attending councils. Trevor Girling (Chairman – Barham PC) is the substitute if required.
17. PCSO  
Cat Howard has been our PCSO for a year and the Chairman asked whether anyone had any comments to make. Mr Williams felt we needed to formalise what her duties are, as we are paying towards a PCSO, and a working party would be formed to discuss this.  
Tasking meetings are held during the day and it was agreed that it would be easier for parish councillors to attend if at least some of them were held during the evenings.
18. SNOASIS  
Nothing further to report.
19. CLAYDON & BARHAM COMMUNITY CENTRE  
Mr Mallitt reported that new windows and furniture were now in place.  
Mr Fotheringham stated that he has resigned as a board member on this committee but is still willing to go to meetings as a stand-in if necessary.
20. SUCH BUSINESS THAT IN THE OPINION OF THE CHAIRMAN SHOULD BE CONSIDERED AS A MATTER OF URGENCY BY REASON OF SPECIAL CIRCUMSTANCES TO BE SPECIFIED IN THE MINUTES  
None
21. MATTERS RAISED BY MEMBERS  
Mr Mallitt reported that Claydon had been contacted as an adjoining parish with regard to the proposed PCT car park in Paper Mill Lane. He confirmed that the parish council had been opposed to this application.

The meeting closed at 9.30 pm.

Chairman