CLAYDON & WHITTON PARISH COUNCIL

A Meeting of Claydon & Whitton Parish Council was held on Tuesday 19 March 2013 at 7.30 pm in the Village Hall, Claydon

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Present: Cllrs A Dunford (Chairman), JRG Williams (Vice Chairman), G Cornish, S Herbert, M Le-May, J Rose, CJ Studd, J Whitehead, M Redbond (District Councillor), J Field (County Councillor), PCSO Brill and two members of the public

1. APOLOGIES
   Cllrs F Blastland (prior commitment), L Glazebrook (prior commitment), B Fotheringham (prior commitment) and N Gutteridge (unwell). The parish council accepted these reasons for absence.

2. CO-OPTION OF PARISH COUNCILLOR
   It was unanimously agreed that Gail Cornish be co-opted onto the parish council with immediate effect.

3. MINUTES OF LAST MEETING
   The minutes of the meeting held on 29 January 2013 were approved and signed.
   Cllr Whitehead pointed out that the District Councillor report is written by Cllr Redbond and Cllr Whitehead and he asked that any reference to this report read "District Councillors' report" .

4. MEMBERS DECLARATION OF INTEREST
   None

5. CORRESPONDENCE
   Cllrs Glazebrook and Fotheringham had tidied up the Conservation Area and would visit about once a month to keep it in good order.

6. PLANNING & AMENITIES REPORT
   (a) Planning Application 0300/13 – Conversion of outbuilding to form single storey detached dwelling. Erection of single storey extension. Erection of 3 bay garage/cartlodge with room above. Land at Red Barn Farm, Rede Lane, Barham.
   It was agreed that this may be alright at the moment but in the future, if more families move in, the increase in the number of vehicles using Rede Lane would be a concern.
   (b) SITA Lights
   Cllr Studd reported that the flashing of the lights had now been switched off but the main concern now is the brightness. SITA are in contact with the Civil Aviation Authority and the Ministry of Defence but most military aircraft have radar and are OK with buildings of this height.

The Chairman closed the meeting.

Cllr Field explained that brightness and flashing lights were questioned in the planning application and Cliff Matthews, Regional Manager of SITA, has confirmed that they are looking at the exclusion zones

A resident expressed his concerns at the brightness of the lights and the Chairman suggested that he addresses his complaints to Manda Henry at SITA.

The Chairman reconvened the meeting.

(c) Minutes of meeting held 25 February 2013
A copy of the minutes had been distributed to all parish councillors.

(d) "Parking" signs in Station Road
A notice had been drawn up and a price obtained and these details will be taken to the next Planning & Amenities meeting. It was, however, agreed that the notice would read "Claydon & Whitton Parish Council" and not Local Council.

(e) Recycling Bins
The new manager of the Greyhound Public House had intimated that he would be prepared to have the bottle banks reinstated provided the parish council would be prepared to provide two fence panels to put the bottle banks behind. This suggestion would be taken to the next Planning & Amenities meeting. Cllr Studd agreed to speak with the new landlord.

(f) Allotment Plot 5
As plot 5 was flooded and all crops had been lost, it was agreed to allow this to be used rent free for one year (Oct 2013 – Sept 2014).

7. FINANCE REPORT

(a) Precept 2013/14
The Chairman's decision to approve a precept figure of £33,753 was unanimously agreed by parish councillors.

(b) Minutes of meeting held 25 February 2013
A copy of the minutes had been distributed to all parish councillors.

(c) New Service Level Agreement for PCSO
Details of the new Service Level Agreement were as per the Chairman's report circulated prior to the meeting and the Chairman will sign the SLA on behalf of Claydon & Whitton Parish Council.
It was unanimously agreed that a revised method for apportioning costs, based on Electoral Roll numbers, would be recommended to the other two parishes concerned.

8. QUESTIONS ON WRITTEN REPORTS

(a) Police
A copy of PCSO Brill's report is appended in the minute book and he stated that three additional crimes had been committed since his report was written.

(b) County Councillor
Copy of Cllr Field's report is appended in the minute book.

(c) District Councillor
Copy of the District Councillors' report is appended in the minute book.

(d) Village Hall
Geoff Rogers' report is appended in the minute book.

(e) Recreation Ground
Kevin Kitchen's report is appended in the minute book.

(f) Youth Support Group
Cllr Whitehead's report is appended in the minute book.

(g) Viridor Liaison Group
Report appended in the minute book.

9. NEIGHBOURHOOD PLAN
The initial meeting to discuss the Neighbourhood Plan will be held on Monday 25 March.

10. EMERGENCY PLANNING
A copy of Cllr Dunford's report on a meeting held at Needham Market on 8 March is appended in the minute book.
A community open meeting will take place on 24 June in the Village Hall at 7 pm.
The Chairman will arrange a meeting to discuss this further and Parish Councillors were happy for Joe Herne to attend meetings and help with the organisation initially.

11. CLAYDON & BARHAM COMMUNITY CENTRE
Cllrs Dunford and Williams have signed the documentation and this will be taken to Pretty's tomorrow (Tuesday) and the exchange should then take place very quickly.

12. SUCH OTHER BUSINESS THAT IN THE OPINION OF THE CHAIRMAN SHOULD BE CONSIDERED AS A MATTER OF URGENCY
None

13. MATTERS RAISED BY MEMBERS
Following training at SALC, which the Chairman and Clerk attended, there will no longer be an item on future agendas "Matters Raised by Members". The clerk will email all parish councillors a week prior to the meeting asking whether they have any items which they wish to be placed on the agenda. Any items not listed on the agenda will be held over until the next meeting under an item "Matters for next agenda". Anything urgent will be raised by the Chairman under "Such other business that in the opinion of the Chairman…."

The meeting closed at 20.42 hours.

Chairman