

## CLAYDON & WHITTON PARISH COUNCIL

A Meeting of Claydon & Whitton Parish Council was held on Monday 8 July 2013 at 7.30 pm in the Village Hall, Claydon

---

Present: Cllrs JRG Williams (Vice Chairman), F Blastland, G Cornish, B Fotheringham, L Fotheringham, N Gutteridge, S Herbert, J Rose, CJ Studd, J Whitehead, J Field (County Councillor) part-meeting, M Redbond (District Councillor) part-meeting and three members of the public

### PART I

1. APOLOGIES  
Cllr A Dunford (holiday), M Le-May (family commitment). The parish council accepted these reasons for absence. PCSO Brill also sent his apologies (holiday).
2. MINUTES OF LAST MEETING  
The minutes of the meeting held on 13 May 2013 were approved and signed.
3. MEMBERS DECLARATION OF INTEREST  
Cllrs L Fotheringham, B Fotheringham and J Rose declared an interest in Item 15.
4. CORRESPONDENCE  
Concern was raised at the number of emails being sent to, and between, parish councillors. It was felt that emails should only be sent if they are relevant to the particular parish councillor. It would be left to the discretion of the clerk to decide who to send emails to and to delete them if they were irrelevant to the parish council.  
Cllr Studd proposed that the above course of action be taken. This was seconded by Cllr B Fotheringham and unanimously agreed.
5. PLANNING & AMENITIES REPORT
  - (a) The minutes of the meeting held on 17 June 2013 had been distributed and no questions were raised.
  - (b) Recycling Bins  
The fencing had been completed and the bins were awaited.
  - (c) Yellow Lines  
A meeting is awaited.
  - (d) Halo Beacons – Crown Public House  
SCC had confirmed that they have amended their policy on the maintenance of halo type beacons and they are no longer able to support the implementation of these due to the ongoing maintenance costs involved.
6. FINANCE REPORT
  - (a) The minutes of the meeting held on 17 June 2013 had been distributed and no questions were raised.
  - (b) Terms of Reference  
It was unanimously agreed that these be accepted and a copy will be appended in the finance minute book and the main minute book.
  - (c) s106 Money  
This will be discussed at the next Finance Meeting in August and Cllr Gutteridge will report to the September meeting with recommendations.
7. QUESTIONS ON WRITTEN REPORTS
  - (a) Police  
A copy of PCSO Brill's report is appended in the minute book.  
A copy of the Tasking Group Meeting held on 11 June 2013 is also appended in the minute book.

- (b) County Councillor  
Copy of Cllr Field's report is appended in the minute book.  
Whitton Hill – Restricted Vehicles  
Cllr Field confirmed that he will be investigating the bollards and bus gates shortly. He would also be following up the grass cutting on the main roundabout.
  - (c) District Councillor  
The District Councillors' report is appended in the minute book.
  - (d) Village Hall  
No report was available.
  - (e) Recreation Ground  
Copy of report appended in the minute book.
  - (f) SALC Area Meeting  
Copy of report of meeting held on 6 June 2013 appended in the minute book.
  - (g) Viridor Liaison Group Meeting  
Copy of report of meeting held on 25 June 2013 appended in the minute book.
  - (h) Twitter Account  
Copy of report appended in the minute book.
8. SITA
- (a) Chimney Lights  
The intensity of the lights will be turned down from 2000 candelas to 200 candelas, the lights will be steady rather than flashing, and only those at the top of the chimney will be left on. The specialist engineer will be making these adjustments as soon as practical.
  - (b) Visit  
A visit has been arranged for Monday 22 July at 6 pm.
9. LAIS DOCUMENT U2D  
A Bill is progressing through Parliament to prevent the publication of local council newsletters, maintenance of websites, etc. to once a month for local councils as this is in direct competition to local newspapers.
10. NEIGHBOURHOOD PLAN  
Five parishes had shown an interest in having an unofficial discussion.
11. EMERGENCY PLAN  
This was adopted at the Open Meeting on 24 June 2013 and MSDC has accepted it as a completed plan.
12. PUBLIC FORUM  
Cllr Cornish felt that this should be held at the beginning of the meeting to encourage parishioners to come to the meeting as they would not wish to stay until the end of the meeting. Cllr Fotheringham therefore proposed that the Public Forum be held for 15 minutes as Item 1 on the agenda. This was seconded by Cllr Cornish and unanimously agreed.
13. CLAYDON & BARHAM COMMUNITY CENTRE  
A draft agreement had been drawn up between Claydon & Whitton Parish Council and The Claydon & Barham Community Trust Limited to determine who are the Custodian Trustees of the building and land and who are the Management Trustees.
14. SUCH OTHER BUSINESS THAT IN THE OPINION OF THE CHAIRMAN SHOULD BE CONSIDERED AS A MATTER OF URGENCY  
None

#### PUBLIC FORUM

John Tuppen raised the issue of s106 money and explained the situation regarding the Village Hall. Cllr Gutteridge explained the situation regarding VAT.

**PART II** (excluding members of the public)

15. **TO DISCUSS AN ISSUE RAISED BY Cllr FOTHERINGHAM**

Cllrs B Fotheringham, L Fotheringham and J Whitehead had been to visit the resident concerned and Cllr Whitehead had taken notes and gave an outline of the conversation which took place. The resident would now like to dispose of the land prior to his death and would like the parish council to make a proposition as to what they would pay for the land. Cllr Williams felt that we need to discuss what we would do with this land and it was unanimously agreed that discussions should continue and the resident will be informed that we are considering his proposition.

The meeting closed at 20.45 hours.

Chairman