

CLAYDON & WHITTON PARISH COUNCIL

A Meeting of Claydon & Whitton Parish Council was held on Monday 9 September 2013 at 7.30 pm in the Village Hall, Claydon

Present: Cllrs A Dunford (Chairman), JRG Williams (Vice Chairman), F Blastland, G Cornish, B Fotheringham, L Fotheringham, N Gutteridge, S Herbert, M Le-May, J Rose, CJ Studd, J Whitehead, J Field (County Councillor) part-meeting, M Redbond (District Councillor) part-meeting and three members of the public

PART I

1. PUBLIC FORUM

Barry Moore, Transport Representative, gave his comments on the request for a bus stop opposite the Claydon Crown PH. A copy of a survey carried out by Barry Moore had been distributed to all parish councillors. If the bus stop is moved to outside the Greyhound PH in Station Road, this will inconvenience the majority of passengers because they will have to walk further. Buses are often late in bad weather and passengers get very wet. He requested that we consider a minimal bus shelter.

Maureen Swale stated that the W.I. members supported a bus shelter opposite the Claydon Crown PH as they do not drive and when the weather is bad it is dreadful waiting for a bus. Muriel Moore supported her husband's comments but was concerned that it had taken the parish council so long to get to this stage of discussions.

Cllr Williams said that as a result of a previous meeting, Cllr Studd and himself met with Josh White, SCC and Simon Barnett, SCC bus team. The recommended site was outside the Greyhound PH and this information and costings were passed to the finance committee. Cllr Whitehead pointed out that as well as passengers waiting on the main road, large queues of people stand at various bus stops on the Garden Estate, which have no shelters.

2. APOLOGIES

PCSO Phil Brill sent his apologies.

3. MINUTES OF LAST MEETING

The minutes of the meeting held on 8 July 2013 were approved and signed.

4. MEMBERS DECLARATION OF INTEREST

Cllrs L Fotheringham, B Fotheringham and J Rose declared an interest in Item 14.

5. CORRESPONDENCE

(a) Active Communities Competition

Cllr Whitehead entered this competition on behalf of the parish council but unfortunately did not succeed.

(b) Community Payback Assistance

Cllr Studd would raise this at the next P & A meeting and in the meantime the clerk would contact MSDC regarding what sort of equipment, tools or materials the parish council would need to provide, also toilet facilities whilst work is being carried out.

6. PLANNING & AMENITIES REPORT

(a) The draft minutes of the meeting held on 29 July 2013 had been distributed and no questions were raised.

(b) Yellow Lines

Cllr Studd, Cllr Williams, Cllr Field, Josh White (SCC) and PCSO Brill will be meeting to discuss double yellow lines in Church Lane.

(c) Village Sign

A quotation for painting the village sign was still awaited.

(d) SITA – Chimney Lights

The intensity of the chimney lights has been reduced from 2000 candelas to 200 candelas.

(e) 30 Norwich Road, Claydon

Cllr Whitehead reported that the application for conversion of part of the main dwelling to create a self contained one bedroom dwelling had been refused, in line with the recommendation of the parish council.

7. FINANCE REPORT

(a) The draft minutes of the meeting held on 29 July 2013 had been distributed and no questions were raised.

(b) Bus Shelter

Cllr Studd explained that he and Cllr Williams were investigating a site before finance was discussed.

Cllr Whitehead felt that if agreed on a bus shelter the only place for this was outside the Greyhound PH in Station Road.

Cllr Gutteridge stated that when the finance committee discussed this the estimate from Josh White was £1,550 but this could be more. If this money was spent we would have no funds left for emergencies. The finance committee did not recommend supporting this expenditure at this point in time.

Cllr Cornish felt that if we put a bus stop outside the Greyhound PH it will set a precedent.

Cllr Fotheringham stated that the example of bus shelters would not keep people dry and felt we would need to spend much more money on a better bus stop.

Cllr Gutteridge said we would need to know now as we have to set the precept in October.

Cllr Fotheringham proposed we look at the financial position in the next financial year.

This was seconded by Cllr Dunford. Following a show of hands, 4 were in favour and 8 against. The motion was therefore lost, with the result that the bus shelter would not be financed by the parish council in the next financial year.

(c) Annual Audit – year ended 31 March 2013

The clerk reported that BDO, external auditors, had completed the audit and approved the Annual Return. No matters had arisen and the Notice of Conclusion of Audit will be displayed on the notice board for a period of 14 days.

The clerk was congratulated and thanked for the work she has carried out in respect of the council's finances.

8. QUESTIONS ON WRITTEN REPORTS

(a) Police

A copy of PCSO Brill's report is appended in the minute book.

(b) County Councillor

Copy of Cllr Field's report is appended in the minute book.

Cllr Le-May reported that there are no signs to say that HGV's cannot get down Whitton Church Lane.

Cllr Field reported that he will be investigating the bollards and bus gates shortly.

(c) District Councillor

The District Councillors' report is appended in the minute book.

Youth Support Group – More promotion is required as numbers are dropping and serious thought needs to be given as to what is offered. Maybe what is being offered is not what young people want.

Gradually moving forward to improve the sports facilities at the High School. Looking to improve the facilities for the benefit of the community.

(d) Village Hall

Copy of Geoff Rogers' report is appended in the minute book.

Cllr Studd suggested that the Village Hall Committee considers applying to the SITA Trust for funding.

(e) Recreation Ground

Copy of Kevin Kitchen's report appended in the minute book.

(f) PCSO Tasking Group Meeting – 5 September 2013

Cllrs Dunford and Le-May attended this meeting and a report will be sent out as soon as received and appended in the minute book.

9. NEIGHBOURHOOD PLAN

An informal meeting including interested parishes is taking place on 30 September.

10. EMERGENCY PLAN

A copy of Cllr Dunford's report is appended in the minute book.

A copy of the list of Zones will be sent to all parish councillors to ascertain whether any of them would be willing to help as "team leader" in their particular area.

The next meeting of the Group is being held on Monday 21 October at the High School and all councillors were invited to attend.

11. ANNUAL PARISH MEETINGS

A copy of the notes on an informal chat held on 29th August were distributed. Cllr Williams pointed out that minutes of the previous meeting would need to be read out.

It was agreed that an article would be placed in the "In Touch" and also on the website in January, February and March advertising the Annual Parish Meetings.

12. CLAYDON & BARHAM COMMUNITY CENTRE

Cllr Williams stated that we are still awaiting agreement from the solicitor.

Cllr Fotheringham reported that the Community Centre is progressing well.

It was agreed that an extra representative from the parish council was required on the committee and Cllr Blastland agreed to attend meetings when Cllrs Brian or Linda Fotheringham were not available.

13. SUCH OTHER BUSINESS THAT IN THE OPINION OF THE CHAIRMAN SHOULD BE CONSIDERED AS A MATTER OF URGENCY

None

The Chairman proposed that we exclude the public from the next item on the grounds that the matter was sensitive and confidential. This was seconded by Cllr Williams and unanimously agreed.

PART II (excluding members of the public)

14. TO DISCUSS AN ISSUE RAISED BY Cllr FOTHERINGHAM

Cllrs Brian and Linda Fotheringham have contacted Suffolk Wildlife Trust who were very interested and thought it could be a worthwhile scheme. There are two management schemes but both are likely to involve a lot of voluntary labour.

The meeting closed at 20.55 hours.

Chairman